Quick Guide

• When you click on the Registration tab, the Course List Search/Browse will be displayed. You can select a variety of criteria to find the best available courses for your schedule. When you find a suitable open section, the Enroll button will allow you to register for the course (the Enroll is only visible when you are logged on to ISIS).

• ISIS Registration is intended to function intuitively or provide appropriate instructions. Most courses are straightforward to add; however, some courses provide choices of both lecture and section, others automatically enroll you in the appropriate lecture when a section is selected, and still others may be offered for a variety of semester hours. Additional instructions are available for the following types of courses:
  o Lecture, Lab, Discussion preferred relationship
  o Lecture and Discussion mandatory relationship
  o Independent Study

• Always try to register for a section FIRST, then the lecture (unless the course you want is lecture only).

• You do not need to type in the "placeholder" zeroes in ISIS (e.g., "12" works for "012", "3" works for "003").
**Registration**

**Enrolling in a Course**

1) Follow [ISIS2 - Searching the Course List](#) instructions to search for desired courses.

2) There are **two** ways to enroll in a course: on the **Course Search Results** page or the individual **Section Detail** page.
   - A. Click **Enroll** for the desired section; **OR**
   - B. Click the course number link for the desired section

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**B.** Click **Enroll** on the course detail screen.
Enrolling in a Course

3) After clicking Enroll on either the Course Search Results page or the individual Section Detail page, you will receive the following screen.

- Click Add button to add this section to your schedule.

You will receive the following message, indicating that you have registered for this course and that the course has been added to your schedule.
Viewing Your Class Schedule

1) You can access your Class Schedule from the main menu
   A. Click Student Records.
   B. Click Course Schedule.

You will see the following display – Be sure to verify that your schedule is correct!